Notice to Subscribers

Providing Move Out (Form 2) Information

You will notice several additions to the NTN Move - Out Form 2 on the reverse side required by the amendments. You must fill out the NTN Form 2 in full.

Those who furnish information to NTN on Form 2 should be familiar with FCRA 15 USC 1681 Section 623. You can find the FCRA on the Federal Trade Commissions Internet web site. (http://www.consumer.ftc.gov) Your State's law may impose additional responsibilities.

- The FCRA prohibits providing information to NTN that you know (or conscientiously avoid knowing) is inaccurate. NTN recommends that your lease agreements provide an address where a former tenant may write to dispute the information that you report on NTN's Form 2.
- If at any time you determine, whether from a letter sent to you by a former tenant or otherwise, that the information you provided on Form 2 is incomplete or inaccurate you must immediately notify NTN of the complete and accurate facts.
- If NTN notifies you that a former tenant of yours has contacted NTN to dispute Form 2 information provided by you, you must:
1. Conduct an investigation reviewing all relevant information provided by NTN or by the tenant and promptly report the results to NTN.

2. Complete the review and report to NTN as soon as possible. The law gives you 30 days to complete your investigation and report to NTN.

➢ If you are reporting delinquencies (Item 13 on NTN Form 2) you must indicate the month and year the delinquency began.